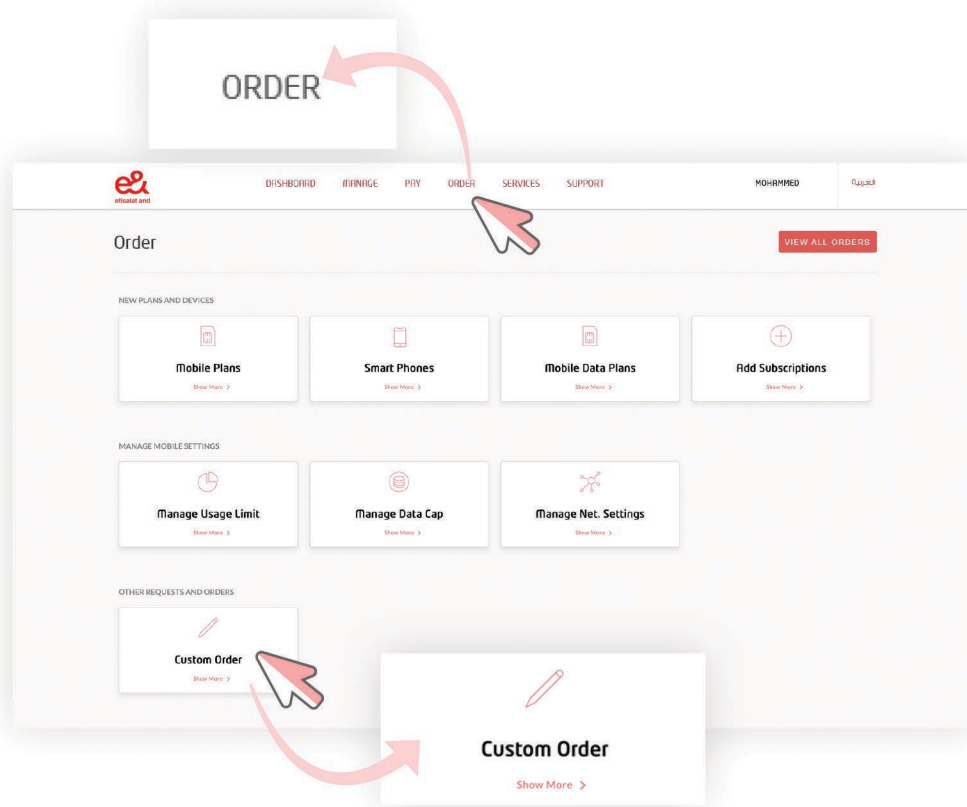


Guide to Custom Order

Send custom order for **Existing Account**

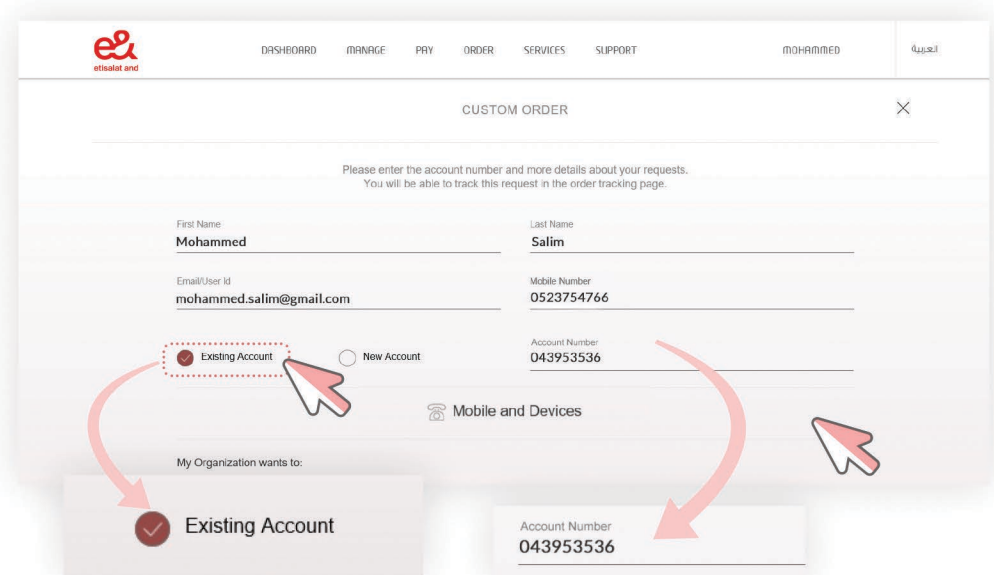


Step 1:

Log in and go to the '**ORDER DASHBOARD**' and select '**CUSTOM ORDER**'

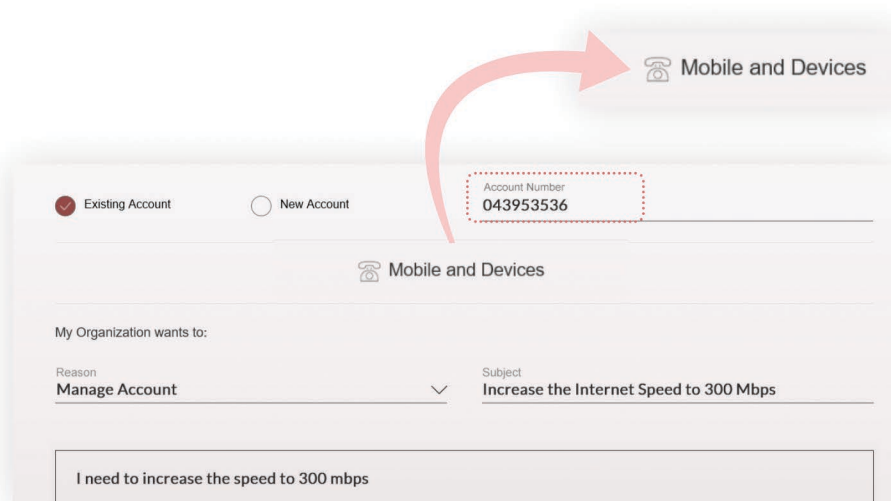
Step 2:

Select '**EXISTING ACCOUNT**' and enter '**ACCOUNT NO**'



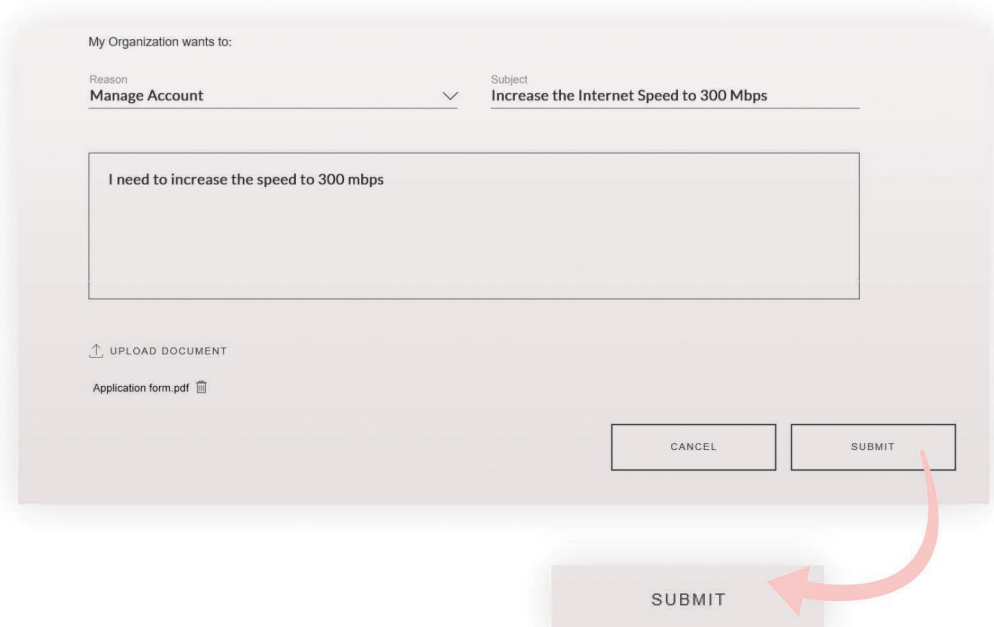
Step 3:

After entering the '**ACCOUNT NO**' the related product or service will appear below



Step 4:

Fill the order details and click on the '**SUBMIT**' button like you would when sending an email.



Step 5:

You will receive an email about the order confirmation

