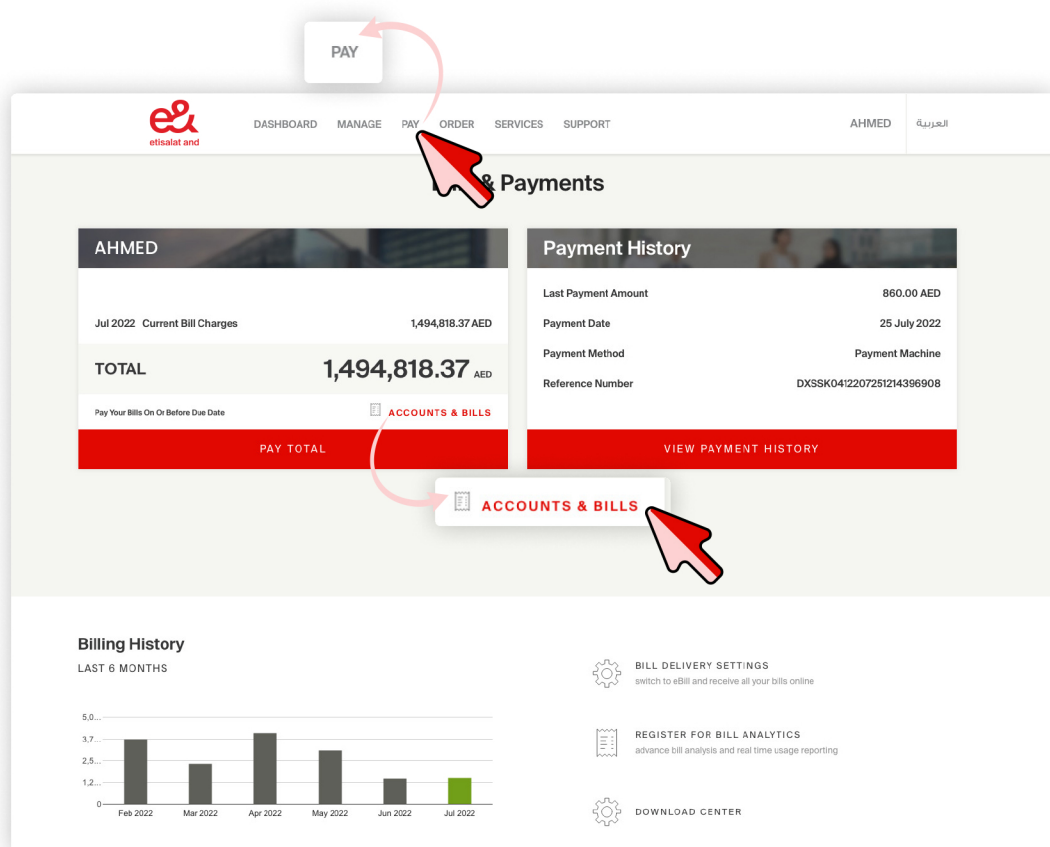


Guide to Download Bills

Simply follow the easy steps below

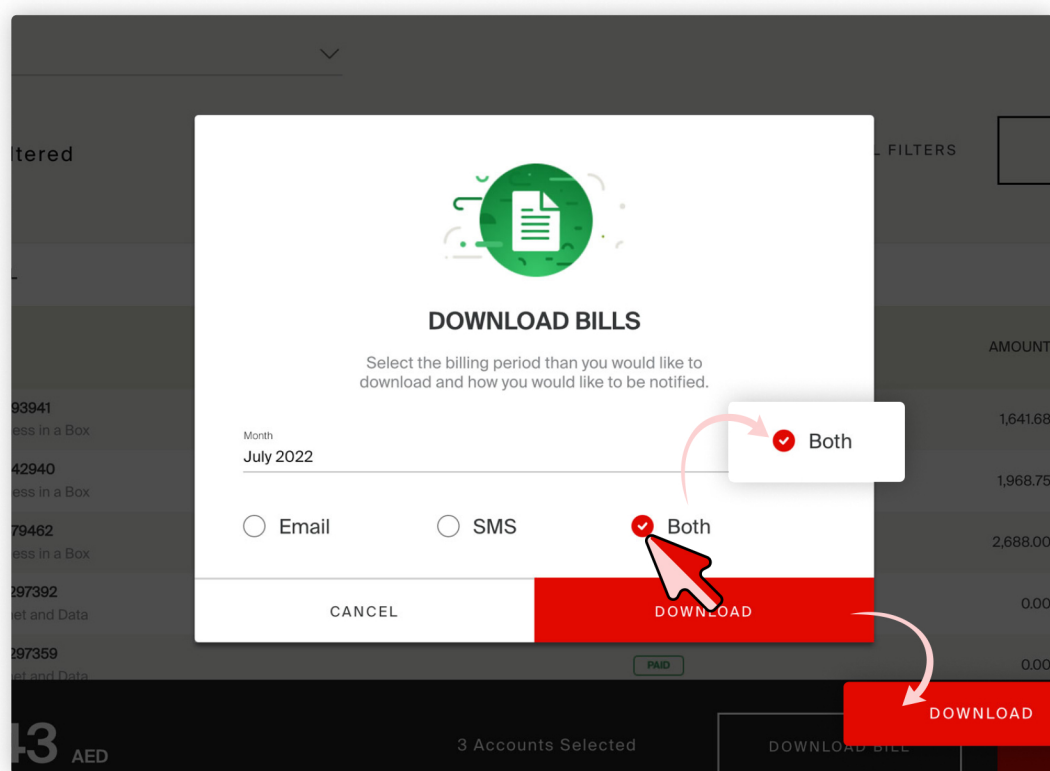
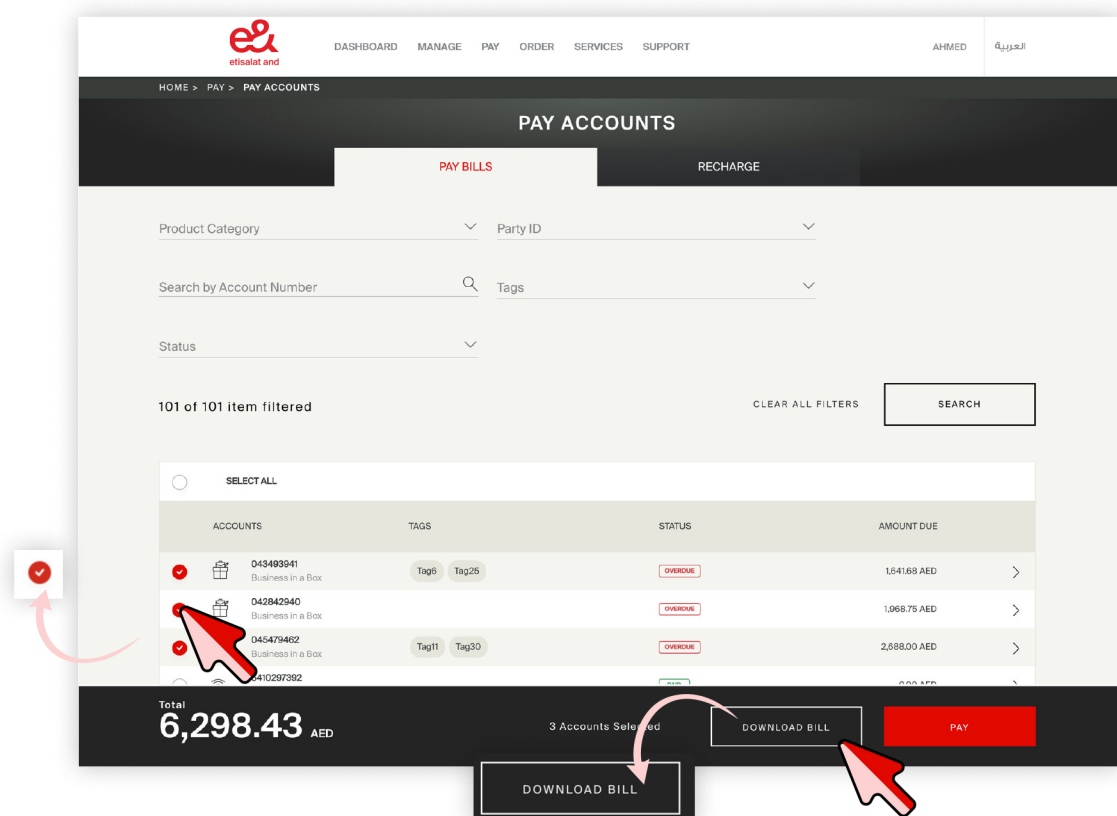


Step 1:

Log in and go to the '**PAY**' tab and select '**ACCOUNTS & BILLS**'

Step 2:

Choose the accounts and select '**DOWNLOAD BILL**'

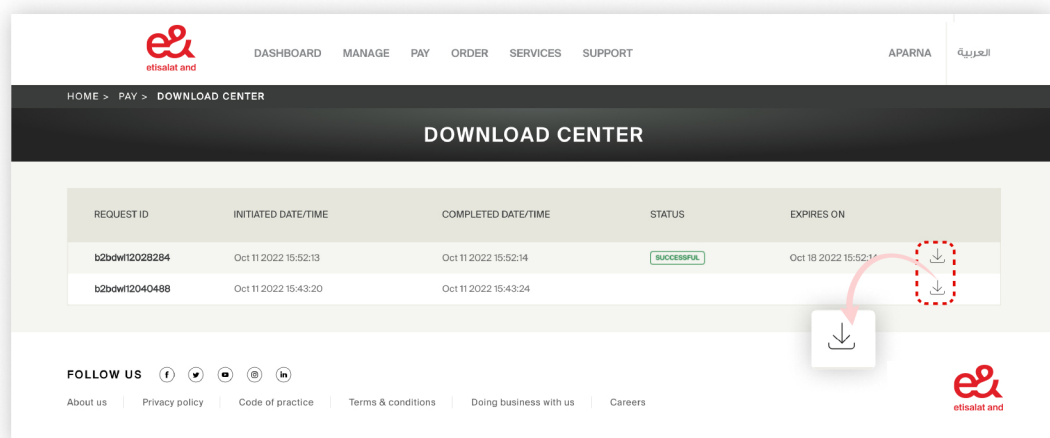
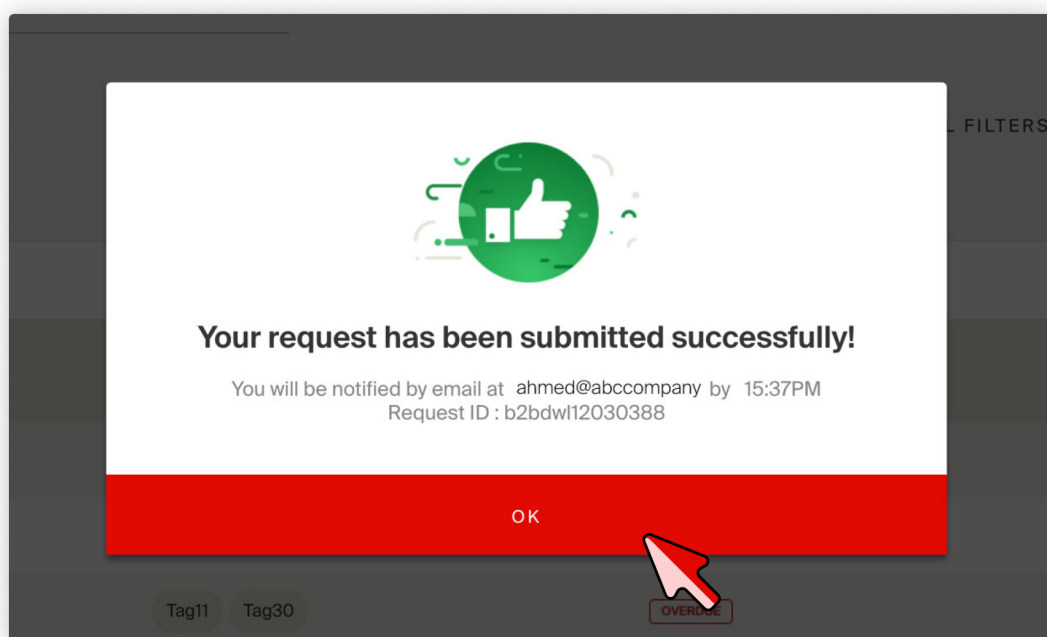


Step 3:

Choose '**BILL PERIOD**'. Choose notification type '**EMAIL, SMS**' or '**BOTH**', and Select '**DOWNLOAD**'

Step 4:

You will receive the email notification with the link to download the bills



Step 5:

Follow the link you received to download the bills from the '**DOWNLOAD CENTER**' page